

ST DENNIS PARISH COUNCIL

St Dennis Parish Council, The ClayTAWC Centre, Fore Street, St Dennis, PL26 8EF

24 July 2026

To all Members of St Dennis Parish Council

Dear Councillor,

You are hereby summoned to the Extra Ordinary Meeting of St Dennis Parish Council to be held at the ClayTAWC Centre, Fore Street, St Dennis on Wednesday 29th July 2026 at 7.30pm for the purpose of transacting the business stated in the agenda below.

Yours faithfully,



Cllr Julia Clarke

Chair of St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admissions to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the press and public are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12, 10(2)(b), Council are unable to make any decision on matters not listed on the agenda.

AGENDA

1. Apologies for Absence

To receive apologies for absence and note apologies not received.

2. Declarations of Interest

i) Pecuniary Interests: To receive Declarations of Pecuniary Interests as declared on the Register of Interests.

ii) Non-registerable Interests: To receive Declarations of Non-registerable Interests.

iii) Dispensations: The Clerk will report on any requests for dispensation in line with the Council's Code of Conduct.

iv) Gifts & Hospitality: To declare any gifts or hospitality in line with the Council's Code of Conduct.

3. Public Participation

To hear from members of the public who wish to make representations, answer questions, and give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

4. Meetings held on 18th June 2026 and 22nd July 2026

- a) To note that parish councils must give at least three clear days notice for an Extra Ordinary meeting as mandated by the Local Government Act 1972, and to acknowledge that sufficient notice was not given for the Staffing & GDPR Committee meeting held on the 22nd of July 2026 nor the Full Council meetings held on 18th June 2026 and 22nd July 2026.
- b) To resolve to ratify all decisions made within those meetings.

5. External Audit 2025/26

To receive an update from the Chair on the 2025/26 year end accounts and external audit and to resolve any action required.

6. Annual Internal Audit Report 2025/6

To receive the internal auditors report and resolve any action required.

7. Annual Governance Statement

To complete and to resolve to adopt the Annual Governance Statement.

8. Year End Accounts

To resolve to adopt the final year end accounts as presented

9. Accounting Statements for 2025/26

- a) To consider the accounting statements
- b) To resolve to approve the accounting statements
- c) To witness the presiding Chairman sign and date the accounting statements

10. Public Right of Inspection

To note that under the Accounts and Audit Regulations 2015, parish councils must provide a 30 working-day statutory period for local electors to inspect accounting records and documents. This period must include the first 10 working days of July. To acknowledge that this has not happened and to resolve any action required.

This meeting has been advertised as a public meeting and as such could be filmed or recorded. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.

WORKING FOR THE PARISH OF ST DENNIS